**Orienteering Canada**

**Request for Sanction of a Canada Cup (previously known as an A meet), Multi-day or International Event (including World Rankings Events)**

* Major officials must be certified at appropriate levels of the Officials Certification Program.
* Officials may receive practicum credit for only one major officiating role at any single or two day event.
* Single Day event: Major officials' positions must be filled by different officials.
* Multiday events: A given major official may hold the same position for more than one race. However, a given official cannot hold more than one position for the same race.

**Please submit this form to Orienteering Canada well in advance of the event(s). The suggested timeline is 6 months before the event. Sanctioning requests received within 60 days of the event MAY NOT be granted.** There are several reasons for this timeline: (1) to allow elite athletes sufficient time to arrange their competition schedule and training in order to attend your Canada Cup event, (2) to attract foreign competitors who must plan travel on a longer time frame, and (3) to allow the Orienteering Canada Technical Committee sufficient time to consider the application and request follow-up information, if required.

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| Event Date(s) |  |
| Alternate Dates |  |
| Association |  |
| Club |  |
| Event Name |  |
| Closest town/city | (this is to provide location information for the event on the Orienteering Canada schedule) |
| Web page address for the event |  |
| Type of event?  | **\_\_**long  **\_\_**middle**\_\_**sprint |
| Starting method | **\_\_Interval start \_Chasing start \_\_Mass start** |
| Map name(s)  |  |
| Map Scale(s)(3) |  |
| Year Map(s) Produced |  |
| Intended printing method | **\_\_Offset \_\_Non-offset** |
| Will Orienteering Canada Competition Rules and Canada Cup Event Standards be followed? | **\_\_Yes****\_\_No**If No, provide details for request for deviation from rules and/or standards: |
| Will you follow the course and category guidelines for “championship events,” “smaller events,” or ‘skill-based events?” | **\_\_Course and category guidelines for Championship events****\_\_Course and category guidelines for Smaller Canada Cup events****\_\_Course and category guidelines for Skill-Based Canada Cup events**Provide details for request for deviation from the above guidelines:      |
| Name, telephone number and email of Event Director |  |
| Certification level(1) of Event Director(2) |  |
| Mentor  | Name and certification level if applicable (5) |  |
| Name and certification level(1) of Course Planner(s)(2) |  |
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| Mentor  | Name and certification level if applicable (5) |

 | Name and certification level, if applicable (5) |  |
| Name and certification level(1) of Controller(s)(2) |  |
| Mentor | Name and certification level, if applicable (5) |  |
| Are you requesting sanctioning for a World Ranking Event (WRE)?(4) | **\_\_Yes****\_\_No**(if Yes, please list the events for which you are seeking WRE status) |
| If yes, name of certified IOF Event Advisor(1) |       |
| If yes, are there any deviations from the WRE rules? | **\_\_Yes, submitted with this request****\_\_Yes, to be submitted later (please specify date)****\_\_None** |
| If requesting sanctioning for a WRE, are you also requesting Canada Cup sanctioning for the non-elite categories? | **\_\_Yes****\_\_No** |
| Addition comments (if WRE, please give details about possible mandatory qualification, quarantine, etc.) |  |

**NOTES:**

1. As per Orienteering Canada competition rules 2.3.1 and 2.3.2, Event Directors, Course Planners, and Controllers shall be certified at least to O300 level. IOF Event Advisors for WRE events must be certified to O400 level.
2. Missing official information (name and certification level) may delay approval.
3. Please ensure that map scales match guidelines, especially for elite classes. See Orienteering Canada Course and Class Guidelines for map scale specifications. Map scale deviations may be permitted for non-elite categories (e.g. 1:7500 for Middle). All maps shall meet current ISOM or ISSprOM mapping standards.
4. Once WRE-aspiring events are approved by Orienteering Canada as Canada Cup events, Orienteering Canada will determine which events will use the WRE slots available to Canada and submit these to IOF. IOF requires six months advance notice from Orienteering Canada. This means that this sanction application must be submitted prior to **September 1 of the previous year** (or even earlier if the event is held early in the year, e.g. a spring event).
5. Mentors are advisors to officials in training. Controller **may** be mentor to the course planner.

**Return this form to Orienteering Canada:**

Email: technical@orienteering.ca
mail: 1239 Colgrove Avenue NE Calgary, AB T2E5C3